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BHUTAN OLYMPIC COMMITTEE

BOC/HRD/01/2026/2201

October 7, 2026

Vacancy Announcement

Bhutan Olympic Committee (BOC) is pleased to announce the vacancy for the following position:

Sl. No	Position	Employment Type	Slot	Minimum Qualification and Experience
1	<i>Integrity, Compliance and Internal Audit Officer</i>	3-year contract	1	1. Bachelor's degree in B. Com, B.A. (Economics), Finance, Audit, Public Administration, Governance, or a related field from a university recognized by the Royal University of Bhutan; a relevant professional qualification or Master's degree will be an added advantage. 2. A minimum of 10 years of relevant professional experience in internal audit, compliance, integrity/ethics administration, governance, risk management, or related areas. 3. Demonstrated experience in internal audit and compliance functions, including compliance monitoring, assessment of adherence to applicable policies, procedures and regulations, integrity/ethics administration, or governance and risk management. 4. Working knowledge of procurement principles, conflict-of-interest frameworks, financial regulations, and anti-corruption practices will be an added advantage. 5. Candidates must have a minimum 60% aggregate, with at least 60% in English 6. Grade: P3 7. Salary: Gross salary of Nu. 54,165 per month.

Interested Bhutanese citizens who meet the eligibility criteria may submit the following documents in hard copy on or before 4:00pm, the 23rd October 2026 to the Human Resource Division of the BOC:

1. Curriculum Vitae (CV)
2. Cover Letter
3. BCSR Employment Application Form
4. Copy of valid Citizenship Identity Card
5. Copies of academic transcripts and certificate(s)
6. Copies of relevant training and professional certification(s) in Monitoring and Evaluation, Project Management, Data Analysis, Results-Based Management, or other related areas, if applicable
7. Copy of Medical Fitness Certificate
8. Passport-size photograph on the application form
9. No Objection Certificate if employed
10. Copy of valid Security Clearance
11. Copies of certificate(s) on extra-curricular activities
12. Copies of relevant work experience/service certificates, particularly in monitoring and evaluation, programme/project management, research, data analysis, or other relevant fields
13. Relevant evidence of M&E experience and competencies, including reports, research, analytical assignments, or other relevant work samples, where applicable and permissible; and
14. Any other documents applicable to the vacancy announced.

For detailed information regarding the Job Description, please visit the Bhutan Olympic Committee website. For further information, please contact us at jchoden@boc.bt.

Only the shortlisted candidates will be called for the interview.